

Dear Student

CUT Rector's Order nr 337/2020 was given on 28.05.2020 - update to Rector's Order 312/2020 (file in original – Polish available at <https://pcz.pl/pl/file/18247/download?token=l6RIYm7z>)

Above mentioned states that:

- CUT continues e-learning till the end of the semester (no more regular classes will be given this semester)
- Examination period will be provided at CUT this semester on-line, only.

Therefore, if you are our Erasmus+ student,

1. be advised to contact each of your teachers separately to receive instruction regarding your work/study evaluation rules, as soon as possible,
2. be notified that no paper examination card (paper internal transcript of records) will be given to you to collect teachers' signatures on it. You will be informed about your grades by your teachers, directly (via internet).
3. On the other hand, teachers already received examination protocols' drafts regarding each subject (with the list of all participants given within).
4. When all of the students following the particular subject will archive their grades, teacher will close the this subject's protocol and register it at the dean's office.
5. In the meantime dormitory administration will deliver us the list with the departure date of you specified within.
6. Our office will prepare your final Transcript of Records (TR) and the confirmation of the mobility period (CA) on the basis of both above mentioned documents (protocols from the teachers, departure list from the dormitory), delivered to us.
7. Your TR and CA will be sent to your Home University by us. First digitally by an e-mail, than by traditional post, as a paper copies.

Please note that forthcoming examination period officially runs till 30.06.2020.

Nevertheless the fact that we have got 5 weeks since the end of the semester to finalize your documents, we will make an efforts to give it sooner.

So, as soon as the exams taken by all the students, protocols and list delivered to us, we will do our best to give the documents with no delay – before the deadline mentioned above.